

**LUDLOW COUNCIL**  
**SPECIAL MEETING MINUTES**

**May 18, 2015**

Mayor Kenneth Wynn called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Laurie Sparks called the roll, which showed the following council members present: Josh Boone, Dan Ashcraft, Bill Mullins, Michele Cartwright, Bill Whiteley, and Tom Amann.

*ALSO ATTENDING:* City Attorney Jeff Otis, City Administrator Elishia Chamberlain, City Clerk Laurie Sparks, Fire Chief Rob Dreyer, Public Works Project Manager Patrick Walkenhorst, and Police Sergeant Eric Love

**Motion by Mr. Amann, second by Ms. Cartwright, to approve the minutes from the council meetings on April 9, 2015 and April 23, 2015. Motion carried: all ayes.**

**STAFF REPORTS**

Fire Department

Chief Dreyer discussed items in his monthly report.

Public Works

Discussion on the Public Works report and current projects, including the status of the new street lights with Duke Energy, the status of the Riverfront Commons project, and the Safe Routes to School project. Mr. Ashcraft requested that Public Works remove posters and advertising from utility poles around the city.

Police Department

Discussion on the monthly Police report.

**COMMITTEE REPORTS**

Finance Committee (Mr. Amann, Mr. Ashcraft) – No report.

Public Works Committee (Mr. Boone, Mr. Whiteley) – Mr. Boone thanked Public Works for their assistance with the recent “Tidy Up Ludlow” event. Discussion on the status of paving Route 8 and curb replacement. Mr. Walkenhorst advised that the state does not plan to replace curbs as part of the paving project, but Public Works will be completing a curb assessment in June.

Safety Committee (Ms. Cartwright, Mr. Mullins) – The committee has been participating in the interviews for police chief.

Local Business (Mr. Boone, Mr. Mullins) – Discussion on business sign regulations.

## **CITY ADMINISTRATIVE OFFICER'S REPORT**

Discussion on the recent interviews for the police chief position. Mr. Boone requested a list of properties currently being addressed by the Code Enforcement Board. Ms. Chamberlain advised that she would obtain a list for the next meeting. Planning & Development Services of Kenton County (PDS) must approve the proposed amendments to the sign ordinance before Council can vote to approve it. Mr. Otis advised that the City's sign ordinance will be reviewed by PDS at the June meeting and should be placed on the agenda for the next council business meeting.

## **MAYOR'S REPORT**

Mayor Wynn advised that he is working on organizing the Memorial Day Parade.

## **CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL**

Ruth Bamberger read a letter she sent to council members regarding the upcoming garbage contract renewal in which she requested that Council vote to keep the current schedule of once a week trash and recycling collection.

John Gaiser inquired about the limit on the gross receipts tax. Mayor Wynn advised that the current gross receipts tax rate is .075%, without a cap. Ms. Chamberlain advised that the ordinance on the agenda is an amendment to the gross receipts tax ordinance that clarifies the charge of the tax on rental property.

Paul Miller of Ludlow Theater encouraged Council to pass the sign ordinance amendment. Mr. Otis advised that public comment is restricted to items on the agenda and, since the sign ordinance was not on the agenda, Mr. Miller could not comment on it.

## **UNFINISHED BUSINESS**

### **Second Reading of Ordinance 2015-2**

**Motion by Mr. Amann, second by Mr. Ashcraft, to call up Ordinance 2015-2 An Ordinance Setting the Budget for the Fiscal Year July 1, 2015 Through June 30, 2016 for the City of Ludlow Calling for Revenue of \$3,437,680.00 and Expenditures of \$3,386,789.66 for a second reading. Following the second reading of Ordinance 2015-2 by Mr. Otis and a roll call vote, motion carried: all ayes.**

### **Second Reading of Ordinance 2015-3**

**Motion by Ms. Cartwright, second by Mr. Whiteley, to call up Ordinance 2015-3 An Ordinance Amending the City Sticker Ordinance for the City of Ludlow, Kentucky as Codified in Sections 70.35 to 70.39 in the City of Ludlow Code of Ordinances for a second reading. Following the second reading of Ordinance 2015-3 by Mr. Otis and a roll call vote, motion carried: all ayes.**

### **Second Reading of Ordinance 2015-4**

**Motion by Ms. Cartwright, second by Mr. Whiteley, to call up Ordinance 2015-4 An Ordinance Amending the Gross Receipts Tax Ordinance No. 2013-5, As Codified in Sections 111, Et. Seq., of the City of Ludlow, Kentucky Code of Ordinances for a second reading.**

Following the second reading of Ordinance 2015-4 by Mr. Otis and a roll call vote, motion carried: all ayes.

**NEW BUSINESS**

**Discussion and CAO's Recommendations on the Waste Collection Contract**

Ms. Chamberlain advised that the general consensus was to keep the current once a week trash collection and recycling option; however, all residents will receive a garbage toter and recycling toter from Rumpke. After one year, the City will have the option to change it back to twice a week trash collection if there are litter issues. Mr. Amann advised that it would be easier if trash and recycling were collected on the same day. Discussion on whether it would be better to have twice a week trash pick up instead of keeping the current trash collection of once a week plus recycling. Mayor Wynn advised that the City will keep the schedule the same for one more year and review it next June.

**Discussion on Fioptics Distribution Boxes**

Ms. Chamberlain advised that she has received several complaints about the placement of the Cincinnati Bell Fioptics distribution boxes. Mr. Ashcraft and Mr. Boone advised that the boxes hang out over the sidewalks and alleys in several areas. Mr. Whiteley advised that he would contact Cincinnati Bell to find out why the boxes are mounted the way they are.

**ANNOUNCEMENTS**

Mr. Boone advised that the Garden Club's Garden Tour will be on June 20, 2015, and there will be no charge for the event. Mayor Wynn advised that the Memorial Day Parade will be on Monday, May 25, 2015, with a cookout following the parade and ceremony at the Ludlow Vets.

**Motion by Mr. Mullins, second by Ms. Cartwright, to adjourn the meeting at 7:40 p.m.  
Motion carried, all ayes.**

Respectfully submitted,

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Laurie Sparks, City Clerk

Attest: \_\_\_\_\_  
Kenneth Wynn, Mayor